

LiveOffice File Archive

As web-based file sharing continues to grow in the enterprise, it's important for individuals and organizations to ensure those documents are readily available in the event of an e-discovery request or other needs. LiveOffice File Archive is a cloud-based service that archives documents from popular online file sharing platforms, including Box and Dropbox. The service collects, stores and indexes all files uploaded to each file sharing service, allowing businesses to meet compliance, e-discovery and retention requirements while maintaining productivity and supporting end users' use of valuable collaboration tools. File Archive also brings security to the social enterprise, and gives IT staff more control and visibility over the third-party tools being used on their networks.

Key Benefits

- Collect, store and index all files uploaded to the file sharing service
- Meet compliance and e-discovery needs, including retention policies
- Search and retrieve files quickly and easily via a single, cloud-based archive
- Maintain backup copies of files as an insurance policy in the event of downtime, catastrophic loss or simply to retrieve lost or misplaced documents
















LiveOffice is the first official member of the Box Innovation Network (/bin), a community of developers, including partners and members, who are building the next generation of apps on the Box platform to ignite innovation in the enterprise. File Archive tightly integrates with Box and is helping the company get enterprise-ready.

How It Works

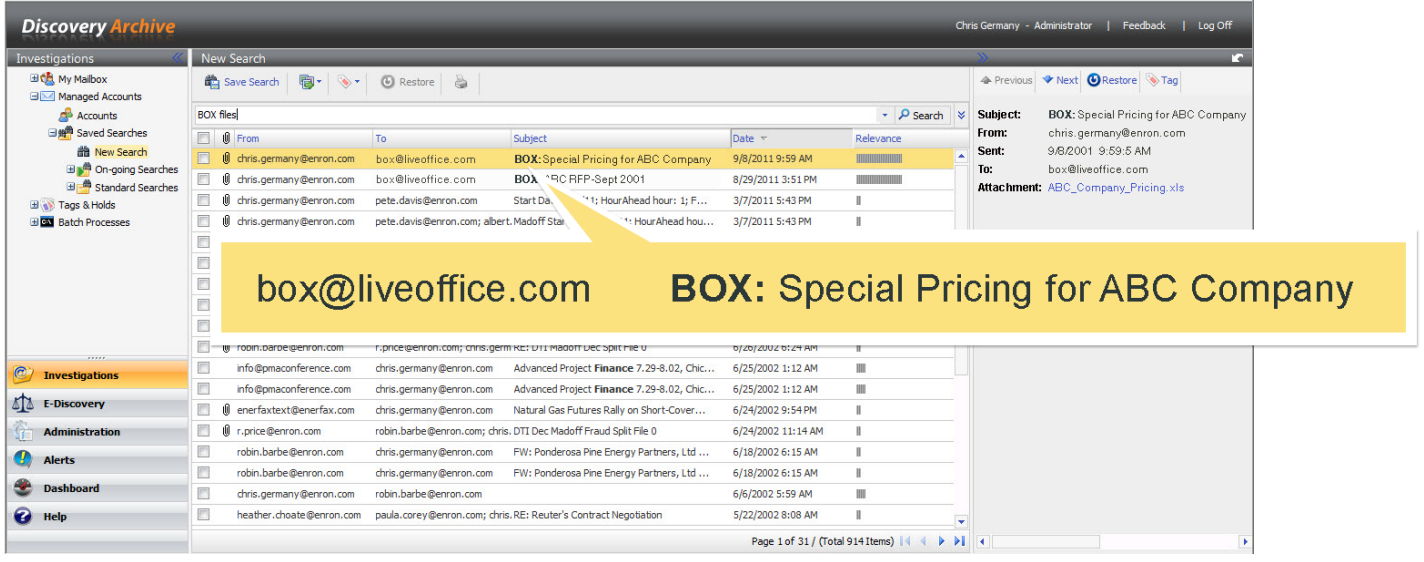
As users create and upload content to file sharing systems, File Archive uses each service's API to securely collect, store and index the files uploaded to the service. LiveOffice stores the associated metadata from the content (user, modified date/time, file size, version, etc.) to provide additional context in searches.

End users can perform searches in LiveOffice Personal Archive or administrators/legal teams can run them in LiveOffice Discovery Archive (automated retention policies do apply to these content types). Companies can also mine the dynamic repository of data for business intelligence, legal discovery or compliance needs.

LiveOffice® File Archive

User Management										» Return to Control Panel	
User Name	First Name	Last Name	Active	Archive Start Date	Root Folder	Word	PPT	Excel	PDF	Text	Actions
Andy@liveoffice.com	Andy	Estep	<input checked="" type="checkbox"/>	8/1/2011 12:00:00 AM	/	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	  
joshua@liveoffice.com	Joshua	Stageberg	<input checked="" type="checkbox"/>		/	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	  
anthony.kennada@liveoffice.com	anthony	kennada	<input checked="" type="checkbox"/>	6/1/2011 12:00:00 AM	/	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	  
Nick@LiveOffice.com	Nick	Mehta(asha)	<input checked="" type="checkbox"/>		/	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	  
Steve.Buccola@LiveOffice.com	Steve	Buccola	<input type="checkbox"/>		/	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	  

LiveOffice File Archive User Friendly Interface



The screenshot shows the Discovery Archive interface with a search results table. A yellow callout box highlights the following information:

From	To	Subject	Date	Relevance
chris.germany@enron.com	box@liveoffice.com	BOX: Special Pricing for ABC Company	9/8/2011 9:59 AM	
chris.germany@enron.com	box@liveoffice.com	BOX: RFP-Sept 2001	8/29/2011 3:51 PM	
chris.germany@enron.com	pete.davis@enron.com	Start Date: 9/11; Hour Ahead hour: 1; F...	3/7/2011 5:43 PM	
chris.germany@enron.com	pete.davis@enron.com	albert.Madoff Sta... Hour Ahead hou...	3/7/2011 5:43 PM	

The callout box contains the text: **box@liveoffice.com** **BOX: Special Pricing for ABC Company**

Archived Files in LiveOffice Discovery Archive

Box is currently being used by more than 100,000 businesses, seven million users and 77 percent of the Fortune 500—and 250,000 new users join each month.¹ Dropbox touts 45 million users, one million businesses and more than 80 percent of Fortune 100 companies—and another new user joins every second.² Employees are increasingly adopting cloud file sharing services, like Box and Dropbox, on an ad-hoc basis to collaborate on projects, which increases productivity but often results in documents that are not archived for business needs. This practice could result in legal and compliance risks as well as the loss of intellectual property, so it's imperative to have an archiving solution in place.

Pricing and Availability

Pricing for LiveOffice File Archive is based on a per user, per month basis with unlimited storage. Contact LiveOffice at 800.374.2032 for pricing details. It is available now through LiveOffice.

To speak to a File Archive specialist, visit <http://www.liveoffice.com/register/filearchive>.

About LiveOffice

LiveOffice is the number-one global provider of cloud-based email archiving, email compliance, email discovery and email continuity solutions, with more than 20,000 clients and a 97-percent client-retention rate. We process and protect millions of messages a day while helping organizations streamline operations. Our fully managed archiving solutions preserve the integrity of communications, simplify the discovery process and ensure compliance with a variety of regulations. Founded in 1998 and headquartered in Torrance, Calif., LiveOffice serves a premier roster of clients, including Fortune 500 companies. For more information, please call **800.374.2032** or visit www.liveoffice.com.

¹ <http://blog.box.net/press/>

² <http://www.dropbox.com/press>